

# BIG WALNUT

## LOCAL SCHOOL DISTRICT

### Student Withdrawal Notice Form

STUDENT: \_\_\_\_\_ GRADE: \_\_\_\_\_

LAST DAY OF ATTENDANCE: \_\_\_\_\_ START DATE IN NEW DISTRICT: \_\_\_\_\_

NAME OF NEW SCHOOL DISTRICT: \_\_\_\_\_

NAME OF NEW SCHOOL: \_\_\_\_\_

ADDRESS OF NEW SCHOOL: \_\_\_\_\_

PHONE NUMBER OF NEW SCHOOL: \_\_\_\_\_

Student withdrawing from  Big Walnut High School  Big Walnut Middle School  Big Walnut Intermediate School  
 Big Walnut Elementary School  General Rosecrans Elementary  Harrison Street Elementary  Hylan Souders Elementary  
 shall complete this form and return to the office on the day of withdrawal. Each classroom teacher is to sign the form indicating the school issued books and equipment have been returned.

COURSE	TEACHER	FEES PAID/ BOOKS RETURNED	CURRENT NINE WEEK GRADE	CUMMULATIVE GRADE TO DATE

LIBRARY BOOK(S) DUE: \_\_\_\_\_ FEES OWED: \_\_\_\_\_ CAFETERIA CHARGES OWED: \_\_\_\_\_

YOUR NEW MAILING ADDRESS: \_\_\_\_\_

YOUR NEW PHONE NUMBER: \_\_\_\_\_

REASON FOR LEAVING THE DISTRICT: \_\_\_\_\_

PARENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**For Office Use Only:**

- Parent Completed Form                     
  School Completed Form                     
  Received Request for Records

Pursuant to Senate Bill 181 if Big Walnut Local Schools has not received a records request from your new school within 5 consecutive school days your student's records will be submitted to the county attendance officer and / or the juvenile court liaison for review.